



# IBA

Institute of Business Administration (IBA)  
University of Dhaka

## ADMISSION NOTICE

# Leadership & Change Management

## A Two-Day Weekend Course by IBA, University of Dhaka

### BACKGROUND

As part of its continuous commitment to enhance management efficiency in changing economic and business dynamics, the Institute of Business Administration (IBA), University of Dhaka is offering a two-day certificate course on 'Leadership and Change Management'. Accomplishing the most, with and through others, requires leaders to know their own styles and tendencies and to appreciate the styles and tendencies of others. The diversity of our working relationships and situations requires us to be more flexible in connecting with others. Being an effective leader of a team requires the ability to capitalize on a wide range of personalities, skills, and abilities.

### OVERVIEW

This course is designed to help participants gain personal insights into the leadership style and learn the tools and techniques required to become an inspiring leader. It is meant for those who wish to better understand and further develop their potential and inclination to lead others. The course is based on the premise that leadership is not a genetic inheritance. It's a skill to acquire and master. This course will provide you with a framework for that skill and an outline for that journey. As you rise in your career, you will need multiple and often conflicting constituencies on board to follow your vision. But if you don't lead, others will not follow. This course will help you hone some of the essential self-reflective skills you need in order to give form and substance to such vision.

### COURSE SCHEDULE

The course will be taught during weekend (Friday and Saturday) for total 12 contact hours at IBA premises in December 2015. Exact date with detailed schedule will be communicated to the registered participants. The last date for submission of application is **November 21, 2015**.

### ELIGIBILITY CRITERIA

Prospective candidates must fulfill the following criteria for admission:

- Bachelor's degree in any discipline; and,
- Minimum 2 (two) years of work experience with reputed organization/s.

### APPLICATION PROCEDURE

Candidates fulfilling the eligibility criteria should apply using the prescribed application form available at [www.iba-du.edu](http://www.iba-du.edu). Completed applications are to be submitted at MDP Office, Room# 402 (3<sup>rd</sup> Floor), IBA, University of Dhaka on any day between 10:00 am to 8:00 pm till **Saturday, November 21, 2015**.

**Application can also be sent through e-mail at [mdp@iba-du.edu](mailto:mdp@iba-du.edu)**

### ADMISSION & COURSE FEES

Applications will be reviewed on 'Rolling (First Apply First Call) Basis'. Each selected applicant will have to pay total Tk. 12,800/- as course fees.

### ASSESSMENT & CERTIFICATION

On successful completion of the course, participants will be awarded a certificate issued by IBA, University of Dhaka.

### KEY RESOURCE PERSONS

The resource persons for the program comprise faculty members from IBA, University of Dhaka and other reputed business schools of Bangladesh. Leading practitioners from the industry will also conduct sessions.

### CONTACT DETAILS

For application and other information please contact:

**Management Development Program (MDP)**  
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University of Dhaka, Dhaka 1000  
Phone: +88-02-9664691  
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