



# IBA

Institute of Business Administration (IBA)  
University of Dhaka

## FINANCE COURSE

# Finance For Non-Finance Managers (FNM)

## A Six-Week Course by IBA, University of Dhaka

### BACKGROUND

As part of its continuous commitment to enhance management efficiency in changing economic and business dynamics, the Institute of Business Administration (IBA), University of Dhaka is offering a Six-Week certificate course on 'Finance For Non-Finance Managers (FNM)'. The course has been designed for all who have no or little finance literacy but who nonetheless need to understand finance practices, to interpret financial information and to take financial decisions.

### OVERVIEW

No one in business will succeed if s/he is not financially literate; and no business will succeed without financially literate people. This course is a perfect one for the following two groups: i) non-finance professionals at all levels who need to develop an understanding of business finance; and, ii) all staff within a business, company, partnership or charitable organization should have an understanding of finance in order to contribute to their organization's success. In general, the course seeks to enable participants to explain and apply the basic principles, tools, and techniques of the finance.

### COURSE SCHEDULE

A total of 12 classes will be held in six weeks and classes will be held at IBA premises on Fridays only from 3:30 PM to 6:00 PM and from 7:00 PM to 9:30 PM. The last date for submission of application is Monday, September 05, 2016. Classes will start from Friday, September 23, 2016.

### ELIGIBILITY CRITERIA

Applicants should fulfill the following criteria:

- Bachelor's degree in any discipline; and,
- Minimum 2 (two) years of work experience with reputed organization/s (work experience can be relaxed for exceptional candidates).

### APPLICATION PROCEDURE

Candidates fulfilling the eligibility criteria should apply using the prescribed application form available at [www.iba-du.edu](http://www.iba-du.edu). Completed applications are to be submitted at MDP Office, Room# 402 (3<sup>rd</sup> Floor), IBA, University of Dhaka on any day between 9:30 am to 8:00 pm till Monday, September 05, 2016.

**Application can also be sent through e-mail at [mdp@iba-du.edu](mailto:mdp@iba-du.edu)**

### ADMISSION & COURSE FEES

Eligible candidates will be called to appear before an interview board for final selection. Applications will be reviewed on 'First Apply First Call Basis'. Each Selected applicant has to pay total Tk. 26,000/- as course fees.

### CERTIFICATION

On successful completion of the course, participants will be awarded a certificate for the course issued by IBA, University of Dhaka.

### KEY RESOURCE PERSONS

The resource persons for the program comprise faculty members from IBA, University of Dhaka and other reputed business schools of Bangladesh. Leading finance professionals from the industry will also conduct business sessions.

### CONTACT DETAILS

For application and other information please contact:

**Management Development Program (MDP)**  
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University of Dhaka, Dhaka 1000  
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