

Institute of Business Administration
University of Dhaka

NOTICE

November 15, 2015

IBA GRADUATION 2015

The Graduation Ceremony of **BBA 19th Batch, MBA 49th & Other Batches** and **EMBA 16th & 17th Batches** will be held on Saturday, December 19, 2015 at 5:30 p.m. at “Naboratri” at **International Convention City Bashundhara (ICCB), Bashundhara, Dhaka**. Students willing to attend the ceremony are needed to fulfill the following requirements:

- Obtain clearance from IBA Hostel (resident students only) and IBA Library by November 20, 2015
- Pay the fees [Graduation Fee for BBA & MBA: 10,300/- and for EMBA: 12,300/- per Graduate and Tk.1,000/- per Guest (up to 2 guests), to ‘IBA Graduation Account’ CD A/C # 0200000980680 Agrani Bank Ltd., Dhaka University Branch (Curzon Hall) and submit the counter foil of bank deposit to the IBA Career Center (Room # 121) by December 02, 2015 during office hours.
- Pay Tk. 2000/- (Two thousand only) for Gowns & Hoods as security money (refundable) before December 02, 2015 to Mr. Md. Moinuddin (Cell: 01715343794), IBA Career Center (Room # 121) during office hours.
- Collect BBA & MBA Gown, Hood and Graduation Cap on Saturday, December 12, 2015 between 9:30 a.m. to 12:30 p.m. from IBA Career Center, Room # 121, IBA, DU.
- Collect EMBA Gown, Hood and Graduation Cap on Saturday, December 12, 2015 between 2:00 p.m. to 4:00 p.m. from IBA Career Center, Room # 121, IBA, DU.
- Invitation Card(s) can be collected on Saturday, December 12, 2015 during 9:00 a.m to 5:00 p.m from IBA Career Center (Room # 121, IBA, DU).
- Report for Dress Rehearsal and Photograph on December 12, 2015 at 12:00 noon at IBA Auditorium. Students not participating in the dress rehearsal will not be allowed to receive the academic transcript during the graduation ceremony.
- On Graduation Ceremony day (Saturday, December 19, 2015) report at the **International Convention City Bashundhara (ICCB), Bashundhara, Dhaka. by 5:00 p.m. sharp.**
- BBA, MBA and EMBA graduates should return their gown and hoods to the IBA Career Center (Room # 121), on Sunday & Monday, December 20 & 21, 2015 during office hours.

Professor Dr. AKM Saiful Majid
Director, IBA