



# IBA

Institute of Business Administration  
University of Dhaka

# PROJECT MANAGEMENT



---

**Project Management Competencies for Professionals (PMC)**  
*a six-week course by IBA, University of Dhaka*

---



## Background

---

For more than fifty years, IBA has been defining and leading the professional landscape of Bangladesh with its pioneering degree programs and cutting-edge executive development courses. With phenomenal increase of the country's investment in development programs, along with robust growth in the per capita income and healthy social indicators, Bangladesh is poised to take-off to a new horizon. This development is a result of combined efforts of three sectors – government, business and development. To further accelerate this growth and development, the country needs a large pool of trained project management professionals to lead and manage projects across these three domains. This course on Project Management by IBA, country's premier business school, is a step towards creating an outstanding cohort of project management professionals to work in government agencies, development organizations and private sector businesses.

## Course Overview

---

The course is designed to provide the participants with an understanding of essential concepts, tools and techniques of project management. The course discusses, among other things, issues such as project prioritization and selection, project scope, time and budget management, project activity mapping and scheduling, project risk management, and project monitoring and evaluation. The course is built around lectures, exercises, group discussions and presentations.

## Who is it for?

---

- Professionals who are (or aspire to take up roles as) project manager, team leader, technical lead, project procurement specialist, monitoring and evaluation specialist, etc.
- Government officials involved (or expect to be involved) in leading or managing projects in different ministries and agencies
- Business leaders and managers responsible for designing and implementing projects in such areas as infrastructure development, campaign planning and management, resource planning, event planning and execution, etc.
- Development professionals involved (or want to be involved) in different project management roles

## Learning Outcomes

---

On completion of the course, the participants are expected to be better prepared to:

- i. establish the project business case or justification
- ii. manage project life cycle with proper understanding of stakeholders
- iii. decide on project organization and staffing
- iv. define project scope with greater clarity and cohesiveness
- v. schedule project activities and determine critical path
- vi. make budgets for smaller projects
- vii. plan project risk management

- viii. monitor progress and recommend adjustments
- ix. prepare project proposals and strategize negotiation

## Eligibility Criteria

---

- Bachelor's degree in any discipline
- Two years of experience, preferably with exposure to project situations. (In exceptional cases, experience requirement may be relaxed.)



## Class Schedule

---

Classes will be held at IBA premises on weekends (Fridays and Saturdays). Each class will be of three (3) hours duration. A total of 12 such classes will be held.

## Application Procedure

---

Interested eligible candidates should apply using the prescribed application form available at [www.iba-du.edu](http://www.iba-du.edu). Completed applications are to be emailed to [MDP@iba-du.edu](mailto:MDP@iba-du.edu), with “Project Management” in the subject line, OR submitted hard copies at MDP Office, Room # 402 (3<sup>rd</sup> floor), IBA, University of Dhaka on any day between 10:00 am and 9:00 pm. For final selection, shortlisted candidates will be invited to appear before an interview board.

## Admission & Course Fee

---

- Due to limited number of seats, admission of the selected candidates will be processed on ‘first-come-first-served’ basis.
- The course fee is BDT 28,500.00 only. The amount needs to be paid by bank draft drawn in favor of “MDP, IBA, DU”

## Assessment & Certification

---

The assessment will be done through quizzes, short tests, assignments, presentations, etc. On successful completion of the course, participants will be awarded a certificate issued by IBA, University of Dhaka. A minimum of 70% class attendance is mandatory for receiving the certificate.

## Key Resource Persons

---

The resource persons for the program include faculty members from IBA, University of Dhaka. In addition, leading practitioners from the field will also conduct sessions.

## Moderator

---

Sheikh Morshed Jahan, Professor, IBA, University of Dhaka  
Joint Japan/World Bank Scholar, Duke University, USA  
Commonwealth Fellow, IIM Ahmedabad, India

### Special Advisor to Moderator

AKM Saiful Majid, PhD  
Professor & Former Director  
IBA, University of Dhaka

## Contact Details

---

Management Development Program (MDP)  
Room # 402 (3<sup>rd</sup> floor), IBA, University of Dhaka, Dhaka 1000  
Phone: +88-02-9664691 | 88-017-66993390  
Email: [mdp@iba-du.edu](mailto:mdp@iba-du.edu) | Web: [www.iba-du.edu](http://www.iba-du.edu)

### **DISCLAIMER**

*The authority reserves the right to make necessary changes in this brochure without prior notice.*