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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : ৯৬৭০৫৩১, ৯৬৬১৯২০-৫৯/৪০২০ (অফিস)
ফ্যাক্স : ৮৮-০২-৫৫১৬৭৮১০

No.Admn-1/

Dated _____ /১৪৩১
/2024

Dr. Abu Yousuf Md. Abdullah
Professor & Director
Institute of Business Administration
University of Dhaka

Dear Sir.

With reference to your application dated 16/07/2024, I am directed to inform you that you have been granted earned leave from 27/07/2024 to 01/08/2024 with permission to affix weekly holidays of the University from 02/08/2024 to 03/08/2024 with the leave to enable you to go to UK for personal reason.

During the period of your above leave Professor Sakil Huda, Institute of Business Administration, University of Dhaka will remain in-charge of the Institute.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to the UK for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd/-

Deputy Registrar (Admin.-1)
University of Dhaka

Dated 21/7/2024

Memo No Admn.-1/

9498-504

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D. U
5. Professor Sakil Huda, Institute of Business Administration, D.U
6. The Director of Accounts, D.U
7. The Director, ICT Cell (Information & Communication technology), D.U

Murker

Deputy Registrar (Admin.-1)