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রেজিস্ট্রারের অফিস  
ঢাকা বিশ্ববিদ্যালয়  
ঢাকা-১০০০, বাংলাদেশ  
ফোন : ৯৬৭০৫৩১, ৯৬৬১৯২০-৫৯/৪০২০ (অফিস)  
ফ্যাক্স : ৮৮-০২-৫৫১৬৭৮১০

No.Admn-1/

Dated \_\_\_\_\_ /১৪৩১  
/2024

Professor Mohammad A. Momen  
Institute of Business Administration  
University of Dhaka

Dear Sir.

With reference to your application dated 15/07/2024, I am directed to inform you that you have been granted earned leave from 27/07/2024 to 01/08/2024 with permission to affix weekly holidays of the University from 02/08/2024 to 03/08/2024 with the leave to enable you to go to Singapore and Malaysia for personal reason.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to the Singapore and Malaysia for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd/-


Deputy Registrar (Admin.-1)  
University of Dhaka

Dated 21/07 2024

Memo No Admn.-1/ 9506-11

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
- ✓ 3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D. U.
5. The Director of Accounts, D.U.
6. The Director, ICT Cell (Information & Communication technology), D.U

  
Deputy Registrar (Admin.-1)  
University of Dhaka  
Phone: 9661900-73/4045