

Office of the Registrar

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রেজিস্ট্রারের অফিস

ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন: ৯৬৭০৫৩১
৯৬৬১৯০০/৪০২০ (অফিস)
ফ্যাক্স: ৮৮-০২-৫৫১৬৭৮১০

Memo No. Reg:/Admn-1/

Dated: _____/১৪৩০ বঙ্গাব্দ
/2024

Dr. Melita Mehjabeen
Professor
Institute of Business Administration
University of Dhaka

Dear Sir,

With reference to your application dated 08/01/2024, I am directed to inform you that you have been granted earned leave from 09/01/2024 to 30/01/2024 with the leave to enable you to go to the USA for your child's medical treatment.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station on 08/01/2024 at night and to go to the USA for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd./-
(G M Mizanur Rohman)
Deputy Registrar (Admin-1)
University of Dhaka

Memo No. Reg:/Admin-1/49374-79

Dated: 8/1/2024

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka
4. The Director, Institute of Business Administration, D.U.
5. The Director of Accounts, D.U.
6. The Director, ICT (Information & Communication technology) Cell, D.U.

(G M Mizanur Rohman)
Deputy Registrar (Admin-1)
University of Dhaka