Office of the Registrar University of Dhaka Dhaka-1000, Bangladesh Phone: 9670531, 9661900/4020(Off.) Fax: 88-02-55167810 E-mail: vcoffice@du.ac.bd, registrar@du.ac.bd

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	গৰ	কা বিশ্ববিদ্যালয়	
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Dated:		/2024	

বেচ্ছিমটাবের আহিচম

No. Reg./Admin-1/

Dr. Melita Mehjabeen Professor Institute of Business Administration University of Dhaka

Dear Madam,

With reference to your application dated 02.05.2024, I am directed to inform you that you have been granted earned leave from 02.07.2024 to 16.07.2024 to enable you to go to the USA for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.026.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station on 01.07.2024 (afternoon) and to go to the USA for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd./-

G M Mizanur Rohman Deputy Registrar (Admin-1) University of Dhaka

Memo No Admin-1/33796-801

Dated: 215 /2024

Copy forwarded for information & necessary action to:

- 1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
- 2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
- 3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
- A. The Director, Institute of Business Administration, D.U.
 - 5. The Director, ICT Cell, D.U.
 - 6. The Director of Accounts, D.U.

G M Mizanur Rohman Deputy Registrar (Admin-1) University of Dhaka