



ব্যবসায় প্রশাসন ইনস্টিটিউট  
ঢাকা বিশ্ববিদ্যালয়, ঢাকা-১০০০  
Institute of Business Administration  
University of Dhaka, Dhaka-1000  
Bangladesh



No. 385 / IBA/ 2021-2022/ 2021

December 19, 2021

Mr. Reefat Zaman Shourov  
Lecturer  
Institute of Business Administration  
University of Dhaka  
Dhaka-1000

Dear Mr. Shourov:

With reference to your application dated December 15, 2021, this is to inform you that you have been granted leave without pay of 20 days from December 22, 2021 to January 10, 2022 by the Honorable Vice-Chancellor, University of Dhaka for going to Canada for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the Peoples Republic of Bangladesh will not bear any expense in local or foreign currency for the above purpose.

I am also informing you that as authorized under Prime Minister Secretariat's Office Letter No. 03.069.025.06.00.003.2011-114(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and go to Canada for the above purpose and stay there for the period mentioned above.


Sincerely,

-Sd-

Professor Mohammad A. Momen  
Director

Copy forwarded for information and necessary action to:

1. The Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka
2. The Secretary, Ministry of Establishment, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka
3. The Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh
4. The Registrar, University of Dhaka
5. The Director of Accounts, University of Dhaka
6. The Director ICT (Information & Communications Technology) University of Dhaka.
7. Personal File.

  
Professor Mohammad A. Momen  
Director