



Institute of Business Administration
University of Dhaka, Dhaka-1000, Bangladesh

ব্যবসায় প্রশাসন ইনস্টিটিউট
ঢাকা বিশ্ববিদ্যালয়, ঢাকা-১০০০, বাংলাদেশ



No. 360 / IBA/ 2009-10/2022

April 21, 2022

Dr. MelitaMehjabeen
Associate Professor
Institute of Business Administration
University of Dhaka
Dhaka-1000

Dear Dr. Mehjabeen :

With reference to your application dated April 17, 2022, this is to inform you that you have been granted station leave of 05 days from May 03, 2022 to May 07, 2022 (during Eid-ul-Fitr vacation) by the Honorable Vice-Chancellor, University of Dhaka for going to Nepal for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the Peoples Republic of Bangladesh will not bear any expense in local or foreign currency for the above purpose.

I am also informing you that as authorized under Prime Minister Secretariat's Office Letter No. 03.069.025.06.00.003.2011-114(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and go to Nepal for the above purpose and stay there for the period mentioned above.

Sincerely,
-Sd-

Professor Mohammad A. Momen
Director

Copy forwarded for information and necessary action to:

1. The Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka
2. The Secretary, Ministry of Establishment, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka
3. The Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh
4. The Registrar, University of Dhaka
5. The Director of Accounts, University of Dhaka
6. The Director ICT (Information & Communications Technology) University of Dhaka.
7. Personal File.

Professor Mohammad A. Momen
Director