## Office of the Registrar University of Dhaka

Dhaka-1000, Bangladesh.

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## রেজিস্ট্রারের অফিস ঢাকা বিশ্ববিদ্যালয়

ঢাকা-১০০০, বাংলাদেশ

ফোন: ৫৫১৬৭৮০৪, ৯৬৬১৯০০/৪০২০(জ ফ্যাব্স: +৮৮-০২-৫৫১৬৭৮১০

Dated: /১৪৩০ বঙ্গাব্দ

No.Regi/Admn.-3/155/2023-2024/

Professor Dr. Md. Rezaul Kabir Institute of Business administration University of Dhaka Dhaka.

Subject: Granting leave and NOC for going abroad.

Dear Sir,

With reference to your application dated 14-01-2024 on the above subject, I am directed to inform you that you have been granted earned leave for 02(two) days on 20 & 21 January, 2024 and duty leave for 04(four) days from January 22-25, 2024 with permission to suffix weekly holidays of the University on 26 & 27 January, 2024 and that you have been permitted to go to Colombo, Sri Lanka for attending an International Conference.

The earned leave so granted shall be admissible as per rules of the University.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am further to inform you that as authorised under Circular No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 issued from Prime Minister's Office, Government of the People's Republic of Bangladesh the Vice-Chancellor has permitted you to go abroad and stay there for the period mentioned above.

Yours faithfully, Sd/-(Syeda Masuda Akhter) Députy Registrar (Admin-3) University of Dhaka Phone: 9661900-59/4021

No.Regi/Admn.-3/155/2023-2024/ 5 1763 -69

Dated:

02/>0 /১৪৩০ বঙ্গাব্দ 16/01//2024 খ্রিস্টাব্দ

## Copy forwarded for information and necessary action to:-

1. The Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.

2. The Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.

3. The Director General, Immigration and Passport, Government of the People's Republic of Bangladesh, Dhaka.

4. The Director, Institute of Business administration, University of Dhaka.

5. The Director of Accounts, University of Dhaka.

6. The Deputy Registrar (Admn.-1), University of Dhaka.

7. Technical Officer, Registrar's Personal Section, University of Dhaka. (For Upload in the Dashboard/Profile and send it to the Institutional E-mail).

Assistant Registrar (Admin-3) University of Dhaka Phone: 9661900-59/4037