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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন: ৯৬৭০৫৩১,
৯৬৬১৯০০/৪০২০ (অফিস)
ফ্যাক্স: ৮৮-০২-৫৫১৬৭৮১০

No. Reg./Admin-1/.....

Dated: _____/18/2024

Professor Mohammad A. Momen
Director
Institute of Business Administration
University of Dhaka

Dear Sir,

With reference to your application dated 13.02.2024, I am directed to inform you that you have been granted study leave with full average pay from 25.02.2024 to 03.03.2024 with permission to affix weekly holidays of the University from 23.02.2024 to 24.02.2024 with the leave to enable you to go to the USA for High Impact Leadership Training at the University of California, USA.

During the period of your above leave Professor Dr. Abu Yousuf Md. Abdullah, Institute of Business Administration, University of Dhaka will perform the routine duties of the Director of the Institute.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.026.06.00.003.2011-144(500) dated 20-06-2011 the Vice-Chancellor has permitted you to leave the station on 22.02.2024 (afternoon) and to go to the USA for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd./-


G M Mizanur Rohman
Deputy Registrar (Admin-1)
University of Dhaka

Memo No. Admin-1/ 58346-52

Dated: 18/2 /2024

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D.U.
5. Dr. Abu Yousuf Md. Abdullah, Institute of Business Administration, D. U.
6. The Director of Accounts, D.U.
7. The Director, ICT (Information & Communication technology) Cell, D.U.


G M Mizanur Rohman
Deputy Registrar (Admin-1)
University of Dhaka