

Office of the Registrar
University of Dhaka
Dhaka-1000, Bangladesh
Phone: +88-02-55167804, 9661900/4020 (off)
Fax: 88-02-55167810
E-mail : vcoffice@du.ac.bd
registrar@du.ac.bd



রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : +৮৮-০২-৫৫১৬৭৮০৪, ৯৬৬১৯০০/৪০২০ (অ)
ফ্যাক্স: ৮৮-০২-৫৫১৬৭৮১০

No.Reg/Admn-2 _____

Date: _____ ১৪৩১ বঙ্গাব্দ
2024

Mrs. Faijunnassa Shilpi
Senior Assistant Documentation Officer
Institute of Business Administration
University of Dhaka

File / *[Signature]*

Subject :- Granting leave and NOC for going abroad.

Dear Sir,

With reference to your application dated 22-12-2024 and in continuation of this office letter No-24424 dated 16-10-2024, I am directed to inform you that you have been permitted to enjoy recreation leave 09 days for the period from 01-01-2025 to 09-01-2025 (affixing weekly holidays of 10-01-2025 & 11-01-2025) to enable you to go to Thailand for your daughter's treatment.

The University of Dhaka or the Government of the People's Republic of Bangladesh will have no financial liabilities in this connection.

I am further to inform you that as authorized under Circular No. 03.069.025.06.00.003.2011-144 (500) dated 19-06-2011 issued from the Prime Minister's Office, Government of the People's Republic of Bangladesh, the Vice-Chancellor has permitted you to go abroad and stay there for the period mentioned above.

Yours faithfully,

Deputy Registrar (Admn-2)
University of Dhaka

Memo No.Reg/Admn-2 43695-200

Date: 2019 ১৪৩১ বঙ্গাব্দ
30.12 2024

Copy forwarded for information & necessary action to :-

1. The Secretary, Ministry of Public Administration, Government of the People's Republic of Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Director General, Immigration and Passport, Government of the People's Republic of Bangladesh, Dhaka.
4. The Director of Accounts, University of Dhaka.
5. The Director, Institute of Business Administration, University of Dhaka.
6. Md. Rifat Amin, Technical Officer, Personal Section of the Registrar, D.U.

[Signature]
Deputy Registrar (Admn-2)
University of Dhaka