

IBA
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04.12.24

Office of the Registrar
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Dhaka-1000, Bangladesh
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Fax: 88-02-55167810
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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : ৯৬৭০৫৩১,
৯৬৬১৯০০/৪০২০ (অফিস)
ফ্যাক্স : ৮৮-০২-৫৫১৬৭৮১০

No. Reg./Admin-1/.....

Dated: _____
/১৪৩১
/2024

Dr. Melita Mehjabeen
Professor
Institute of Business Administration
University of Dhaka

Dear Madam,

With reference to your application dated 25.11.2024, I am directed to inform you that as authorized under Prime Minister Secretariat's Office letter No.03.069.026.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to Thailand during the period of winter vacation of the University from 08.12.2024 to 19.12.2024 for medical check-up.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

Yours faithfully,

Sd./-


G M Mizanur Rohman
Deputy Registrar (Admin-1)
University of Dhaka

Memo No Admin-1/38632 - 32

Dated: 03 / 12 / 2024

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D.U.
5. The Director of Accounts, D.U.
6. Md. Rifat Amin, Technical Officer, Office of the Registrar, DU. [for upload in the Dashboard/Profile and Send in to the Institutional Email]


G M Mizanur Rohman
Deputy Registrar (Admin-1)
University of Dhaka